

William Paterson University  
 Senate Graduate Program Council  
 September 26, 2018  
 1:30 Paterson Room

Members in attendance: Dorothy Feola, Michelle Hinkle, Nicholas Hirshon, Sarah Hughes, Rajiv Kashyap, Pei Wen Ma, Gary Steele

<b>Agenda</b>	<b>Discussion</b>	<b>Action</b>
Call to order 1:32	The meeting was called to order at 1:32PM	
Adoption of Agenda	Agenda was adopted	Motion made to approve the agenda: P. Ma; seconded: G. Steele
New Business: Election of Chair(s)	M. Hinkle asked if anyone wanted to chair or co-chair; N. Hirshorn volunteered to co-chair with M. Hinkle	N. Hirshorn will co-chair this council with M. Hinkle
New Business: Charges for 2018-2019	Senate Vice Chair A. Scala reviewed Council's standing charges and accomplishments from 2017-2018. There was discussion about the status of the revisions to the "blue" Program Change Proposal form. Both UG and G Councils reviewed but current status of changes was unknown.	2018-2019 additional charges for Graduate Program Council will be emailed to M. Hinkle this week and Council will be formally charged at October meeting.
New Business: College of Education Program Change	D. Feola shared proposed program change to the Teacher of Students with Disabilities (TSD) Graduate Endorsement and the council voted	Council approved the change to allow for two courses from the Elementary MAT program to substitute for two courses in the TSD Endorsement program (NJDOE approved). Vote: 4 Yea; 1 Abstain

<p>Old Business: Processes for Course and Program Approval and Program Changes</p>	<p>R. Kashyap shared that the process for on-line course approval is cumbersome and not efficient. In addition, the flowchart that shows the process for program approval is not accurate and needs to be updated to reflect the actual process.</p>	<p>M. Hinkle will email the Senate Executive Council to first ask if suggestions are welcomed at this time. If they respond “yes,” the Council’s suggestions for improvement at this time are:</p> <ul style="list-style-type: none"> <li>• An additional upload option to include more documents</li> <li>• A open comment section to identify the revisions between versions</li> <li>• Provisional redlined version uploaded with the amended version</li> <li>• If a course was rejected there should be an option to submit a 2<sup>nd</sup> proposal for the same course within the same file so that a new account is not made</li> </ul>
<p>Adjournment</p>	<p>Meeting adjourned at 2:20PM</p>	

Respectfully submitted,

Dorothy Feola